Major Features of
Tally.ERP 9 – Power of simplicity
Accounting-Inventory-Payroll & MIS Software

♦ If you are a Business Man-*Tally* is your typical Accountant, your Finance Manager, your Decision Maker, your Financial Analyst, your Internal Auditor and so on…..

♦ If you are an Accountant, *Tally* is magic for you, just enter only your vouchers into *Tally* as, you normally post it into your Cash Book & Inventory Book and get the *Tally* produced everything for you such as:

♦ Complete Book-keeping	♦ Budgeting, Auditing & Security Control	♦ Ageing of Stock
♦ General ledger	♦ Cost & profit Centres	♦ Re-order Levels
♦ Trial Balance	♦ Interest Calculation	♦ Sales & Purchase Order Processing
♦ Manufacturing, Trading, Profit & Loss A/c, Balance Sheet (Vertical & Horizontal)	♦ Any type of comparative Statement / Reports	♦ Invoicing
♦ Receivables & Payables (both bill wise & age-wise.	♦ Accounts confirmation & Reminding Letter with Statement	♦ Price List
♦ Cash book & Bank book	♦ Sales & Purchase Register	♦ On-line Help
♦Bank Reconciliation Statement	♦ Branch Accounting with Automatic Consolidation	♦ Import & Export of Data
♦ Day's Transactions Statement	♦ Multi-location Stock Control	♦ ODBC compliant-MS Word & Excel can access Tally data directly
♦ NO CODES required	♦ Valuation of Stock at any method	♦ E-mail all reports from Tally directly
♦ Unlimited classification of accounts heads	♦ Stock Ledger & Analysis	♦ Upload data and reports
♦ Unlimited Companies	♦ Stock Summery/Status, Stock query	♦ Flexible Voucher Numbering
♦ Multiple Currencies & Financial years	♦ Stock Movement Analysis	♦ Multiple Godown Facility & Godown wise Party or Party wise Godown
	♦ Multiple Stock Control	♦ Purchase & Sales Order
♦ Voucher & Cheque Printing	♦ Batch-wise/Lot-wise-including expiry dates	♦ Item-wise & bill –wise Profitability
♦ Cash & Funds Flows	♦ Stock Category, Stock Group & Stock Transfer Analysis	♦ Flexible units measure
♦ Ratio Analysis		♦ Bill of Materials
		♦ Consumption & production statement

To learn more about how Tally 9 can enhance your productivity and profitability, do look through the features and benefits.

✦General Features

- ❍**Job Costing** – enables you to generate profitability statements for each project executed, including financial and material resource apportionments, wherever applicable.

- ❍**POS Invoicing** – allows faster data entry and printing on 40 column continuous stationery. It also provides barcode .support

- ❍**Flexible Financial Periods** – allows you to break away from inflexible accounting years and perform all accounting functions in Tally for time-periods that suit your convenience.

- ❍**Unlimited Companies** – allows you to create and maintain up to 99,999 companies, concurrently.

- ❍**Data Synchronisation** – helps you synchronise and update data across multiple locations. This enables fast and easy exchange of business information, between offices and branches, across various geographies.

- ❍**Consolidation of Companies** - enables grouping of companies and provides consolidated reports. Changes done in any constituent or branch company are automatically updated in the grouped information.

- ❍**Unlimited levels of classification** – facilitates ledger classification and re-classification as required. It also enables easy viewing and analysis of information; thus helping you make informed decisions.

- ❍**Advanced MIS** – helps you compare information in order to understand and analyse performance levels for various periods or divisions. It helps you study and understand the buying patterns of customers, so that you can channel your resources to specific segments, periods or customers. It also helps you analyse cash flow situations.

- ❍**Drill Down Facility** – helps you drill down or instantly update from any report – starting from the Balance Sheet down to Vouchers, or vice versa.

✦Accounting Features

- ❍**Accounting without CODES** – lets you define unlimited levels of classification, with regular names (no more inconvenient account codes), so that you can manage the most complex ledgers with ease.

- ❍**Unified Ledgers** – integrates your general, sales and purchase ledgers into a single ledger, organised in groups, for easy management.

○**Complete Bookkeeping** – enables you to record all types of transactions including receipts, payments, income and .expenses, sales and purchases, debit notes, credit notes, adjustment journals, memorandum journals and reversing journals. Transaction data entry through unique voucher entry is easy and flexible to configure, for diverse types of transactions.

○**Comprehensive Accounting** – lets you instantly obtain your balance sheets, profit & loss statements, cash and funds flows, trial balances, and others.

○**Multi-currency Accounting** – offers you flexibility of multiple currencies in the same transaction and allows viewing of all reports in one or more currency. Tally meets the fundamental criteria set out for EMU handling.

○**Receivables and Payables** – enables you to dynamically allocate payments against invoices with reference to due for dates, Get reports that are classified, grouped, and aged to your definitions and Generate customizable reminders, over dues.

○**Payment Performance of customers** – helps you identify troublesome debtors and persistent late payers, thereby helping you take the right decision.

○**Ratio Analysis** – offers you a bird's eye view of your company, through a single sheet performance analysis, based on a range of key performance ratios.

○**Generate Quotations, Orders, Invoice, Voucher and Cheque Printing** – ensures real-time linking of accounts and inventory besides enabling instantaneous generation of documents, which can either be printed or mailed directly to the recipient.

○**Budgeting** – gives you unlimited budgets and periods. For example, original and revised budgets.

○**Security Control** – enables you to define security levels for access control.

○**Powerful Audit capabilities** – allows you to track changes, while making genuine corrections with unparalleled ease.

○**"Scenario" management** – helps you with your business forecasting and planning. You can use optional, reversing journals and memorandum vouchers, to aid in recording provisional entries that are useful for interim reports. For example, you can use optional vouchers to record provisional sales and compare with actual. You can also prepare reports that include provisional figures, without affecting actual accounts, by using automatic reversing journals.

○**Unlimited Cost/Profit Centres** – gives you multi-dimensional analysis and comparatives, with an unlimited classification of analysis criteria.

❖Inventory Features

○Multi-location Stock Control **– helps you manage simple single-location, or complex multi-location stocks, with unlimited classification systems for your items, and your own units of measure.**

○**Multiple-location Warehouse Management** – helps you track stock movement; allowing you to decide which warehouse to ship from depending on stock position.

○**Flexible Units of Measure** – helps you track stock, irrespective of the units of measure. For example, when you buy in tons and sell in kilograms or buy in crates and sell as pieces.

○Comprehensive recording of stock movement **– lets you comprehensively record all sorts of inventory transactions, using the inventory voucher forms. Vouchers include goods receipt notes, delivery notes, stock journals, manufacturing journals and physical stock journals. All stock movements are fully recorded and maintained in stock registers.**

○**Varieties of Management Reports** – gives you party-wise details of goods bought and sold and helps you identify customer buying patterns, through movement analysis. Stock query is a unique single sheet report that gives you information on stocks at different locations, as well as stock in hand of substitutes.

○**Stock Ageing** – identifies stocks based on age, thus helping you to dispose off old stocks quickly.

○Batch-related Stock Reports **– helps you exercise stock control at the level of batches, by generating reports such as 'batch-wise' reports and 'expiry date' based details.**

○**Comprehensive Order Status Reports** – ensures that you stay on top of your stocks order position. You can also specify re-order levels in absolute quantities, or based on previous consumption.

○**Sales & Purchase Orders** – enables you to record orders with a complete cycle of recording and allocation through inventory deliveries, invoicing and accounting - maintaining the trail right through. Single sheet reports give you details of current stocks, orders due for delivery, orders due for receipt, or shortfalls, if any. You can also get party-wise or item-wise details of orders outstanding and/or fulfilled.

○**Invoicing** – allows you to print, export, e-mail or publish sales invoices that are produced, directly from Tally. This comprehensive invoicing system allows flexible handling of charges and taxes. You can choose from different invoice formats and adopt them as your own, or have a completely different layout designed

○**Multiple Stock Valuations** – allows you to choose from different types of valuation methods, including 'First in First out', 'Age Cost', 'Last in Last out', 'Standard', among others.

○**Reorder Levels** - allows for user-defined Reorder levels for any given period thus helping you avoid excess stocking of items while ensuring that you don't run out of essential stock.

○**Multiple Price Levels** - allows you to pre-define item rates for specific categories of customers, enabling faster and error-free invoicing and data entry.

Why Tally.ERP 9 is the best?

Tally.ERP 9 - Best For Business Accounting

- Complete Book-keeping
- Books, Registers and Statements of Accounts
- General Ledger
- Out standings Management, including Credit Limits
- Accounts Receivables and Accounts Payables
- Flexible Voucher Numbering
- Flexible Classification of Account Heads
- Drill Down Display
- Date based Reporting
- Voucher and Cheque Printing
- Columnar Reports
- Bank Reconciliation

Tally.ERP 9 - Best For Business Financial Management

- Funds Flows
- Receivables Turnover (Payment Performance of Debtors)
- Branch Accounting
- Flexible Period Accounting
- Consolidation of Companies
- Budgeting and Control
- Cost Centres & Profit Centres, with Multiple Cost Categories
- Variance Analysis
- Ratio Analysis
- Scenario Management including Reversing Journals and Optional Vouchers

Tally.ERP 9 - Best For Statutory Returns

- VAT Statutory Returns
- VAT Composition Returns
- Service Tax
- Tax Deducted at Source (TDS)
- Fringe Benefit Tax (FBT)
- Excise for Traders

What Makes Tally.ERP 9 The Best?

- Simplicity in usage
- Speed in navigation
- Power of information management
- Flexibility in adapting to your business
- Concurrent multi-lingual capability
- No codes for convenience
- Real-time reporting
- Online help for user friendly experience

Tally.ERP 9 - Best For Advanced Business Financial Management

- Multiple Companies
- Multi Currency Accounting
- Multiple Financial Years
- Comparison of Data using Multi-Columnar Reporting
- Memo Vouchers
- Post-dated Vouchers
- User-defined Voucher Types
- Sales and Purchase Extracts
- Cash Flows
- Daily Balances & Transaction Values
- Interest Calculations
- Percentage based Reporting

Why Tally is the best for simple Inventory / Stock Management

Flexible Invoicing • Purchase Invoices • Discount Column in Invoicing • Flexible Units of Measures including Compound Units • Grouping and Categorization of Stock Items • Voucher Classes-with predefined rules & information • Physical Stock Verification • Separate Actual and Billed Quantity Columns • Consumption report • Use Name and /or Part Numbers

Why Tally is the best for basic Inventory / Stock Management

Stock Categories • Stock Query – by Stock Group or Stock Category • Multiple Godowns • Stock Transfers to Godowns / Branches • Multiple Stock valuation Methods • Batch wise / Lot wise-include Expiry date handling • Alternate Units of Measure & Tail Units • Sales and Purchase Order processing • Tracking through Receipt Notes / Delivery Notes / Rejection Inward / Rejections Outward • Addition Costs incurred on Purchase • Movement Analysis – Stock Group wise / Stock Item wise / Invoice wise / Location • Customizable Sales invoices • Price List with Multi Price levels

Why Tally is the best for Advanced Inventory / Stock Management

Stock items Classification as Raw Materials, Work-in-progress, Finished goods • Bill of Material, auto adjustment of stocks • Joy-working concepts – including sub contracting • Additional cost Manufacturing with notional value and Percentage • Excise / VAT analysis on invoices • Reorder levels • Stock Ageing Analysis • Batch Related stock reports

Tally.ERP 9 allows you to get the information you require in the format you need. Just create your format in any ODBC compliant software like MS-Word or MS-Excel, and pull data from Tally. To create any report you want. Like Audit Reports and Schedule VI forms. Or internal reports. You can even generate your export documentation by pulling data from Tally.

- **MailTally** Harness the power of the Internet! Tally.ERP 9 uses the SMTP protocol for e-mail. Now, e-mail invoices to your customer. Or your purchase order. In fact, e-mail any Tally report or document as easily as you print! Even reminder letters and statement of accounts need not be printed and posted. Simply e-mail them. It is not only postage cost that you save, you save on so much of your valuable time.

- **E-Tally** You can improve your company's efficiency by sharing information with your extended enterprise: your customers, your bankers, your business partners and other associates. Now publish all reports and documents from Tally.ERP 9 to a secure part of your website, using either FTP, HTTP or secure HTTP protocols, in HTML format. You can use this feature to inform customers the new price-range and stocks available for sale. Or publish reports that your CEO can access, while traveling, using any internet browser.

- **XML Tally** Tally.ERP 9 enables you to exchange information with non-Tally systems, using XML. You can now share data across locations, amongst business associates and partners, and make your workflow seamless. You can now collaborate with others and share information like never before.

- **On-line Help** Tally.ERP 9 has built in Context Sensitive Help. Press the Help button while in Tally, and it will bring up the relevant topic

- **"Scenario" management** The new "Scenario" Management capability allows you to plan, as well as analyze your business performance, under varying assumptions. You can get different views of your accounts and inventory information by selectively including Optional Vouchers and/or Reversing Journals and Memos. Use this feature for forecasting and planning. Prepare reports including provisional figures without affecting actual accounts using reversing journals that automatically reverse. This is useful for reporting interim statements.

- **Print Preview** This facility helps you check printed report formats and layouts before actual printing takes place.

- **Direct Access to the Internet** Tally.ERP 9 allows you direct access to Web Browsing from within Tally.

- **Tally.ERP 9 Cutting Edge technology**

Tally.ERP 9 has achieved major technological breakthroughs to enable you to benefit from collaborative technology such as protocol support for HTTP, HTTPS, FTP, SMTP, ODBC, and Raw Sockets with data interchange formats like XML, HTML, SOAP, SDF and related formats, rule-based collaboration supporting export, upload and synchronization.